

**Eastern Township Board Meeting
January 8, 2024
Meeting Minutes**

The Eastern Board of Supervisors held their monthly meeting on Monday, January 8, 2024. Those present were Supervisors Michael Lage, Jason Moller and Amanda Dobratz, Clerk Sue Ellwanger and Treasurer Dana Guse. Tim Bowman of Bowman Grading and Gravel was also in attendance.

Board chairman, Michael Lage called the meeting to order at 7 pm. The Pledge of Allegiance was recited.

Amanda Dobratz made a motion to approve the agenda with flexibility. Jason Moller seconded the motion. All voted in favor of the motion. The motion was approved.

Clerk Sue Ellwanger read the minutes from the December 2023 Board Meeting. Jason Moller made a motion to approve the minutes, with correction. Amanda Dobratz seconded the motion. All voted in favor of the motion. The motion was approved.

Treasurer Dana Guse gave the financial report.

	Checking	CD 17 mo 2679	CD 54 Mo 2652	Township Total in the Bank
11/30/2023 Account Balances	\$216,625.59	\$81,128.17	\$ 69,106.17	\$ 366,859.93
December 2023 Income/Depo	\$ 7,916.46		\$ 596.13	
December 2023 Expenses	\$ (6,785.24)			
12/31/2023 Account Balances	\$217,756.81	\$81,128.17	\$ 69,702.30	\$ 368,587.28
December Income				
Interst - CD 2652	12/2/2023	135749	Midwest Bank	\$ 596.13
Township Aid	12/23/2023	135747	State of MN	\$ 3,693.00
Market Value Credit Ag	12/23/2023	135747	State of MN	\$ 4,150.40
Interest - Checking	12/31/2023	135748	Midwest Bank	\$ 73.06
				\$ 8,512.59

Jason Moller made a motion to approve the financial report. Amanda Dobratz seconded the motion. All voted in favor of the motion. The motion was approved.

Jason Moller made a motion to pay the bills. Amanda Dobratz seconded the motion. All voted in favor of the motion. The motion was approved.

The treasurer is now using the CTAS System for both recording Township Expenses and Income and will also be printing checks through the CTAS program. At this time, she will hand write gopher and beaver bounty checks.

1/8/2024	6670	Payroll Period Ending 01/31/2024	January Payroll	\$ 93.55
1/8/2024	6671	Payroll Period Ending 01/31/2024	January Payroll	\$ 168.39
1/8/2024	6672	Payroll Period Ending 01/31/2024	January Payroll	\$ 39.42
1/8/2024	6673	Payroll Period Ending 01/31/2024	January Payroll	\$ 84.19
1/8/2024	6674	Payroll Period Ending 01/31/2024	January Payroll	\$ 102.90
1/8/2024	6675	Payroll Period Ending 01/31/2024	January Payroll	\$ 74.84
1/8/2024	6676	Benning Printing	Legal Notices	\$ 102.00
1/8/2024	6677	Tom Murch CPA	Federal Tax Forms	\$ 568.00
1/8/2024	6678	PERA	Monthly Contribution	\$ 56.00
1/8/2024	6679	Jason Moller	Mileage	\$ 12.05
1/8/2024	6680	Michael Lage	Mileage	\$ 15.72
1/8/2024	6681	Tom Guse	Tire Guage, Tire Repair, and Mileage	\$ 94.76
1/8/2024	6682	Dana Guse	Mileage & Printer Ink	\$ 40.09
1/8/2024	6683	Susan Ellwanger	Mileage and Stamps	\$ 101.37
1/8/2024	6684	Amanda Dobratz	Mileage	\$ 2.88
1/8/2024	6685	United State Treasury	Medicare Withholding	\$ 534.18
1/8/2024	6686	Otter Tail Power Company	Electricity	\$ 30.87
1/8/2024	6687	Minnesota Association of Townships	State Township Dues	\$ 426.40
1/8/2024	6688	Bowman's Grading & Graveling	Salt/Sand and Winter Retainer	\$ 1,100.00
1/8/2024	6689	Arvig	Internet	\$ 74.17
				\$ 3,721.78

Road Maintenance

Tim Bowman from Bowman G & G gave the monthly road maintenance report. He picked up 1 load of sand/salt and was paid his winter retainer. He was asked to go and plow the township roads from the recent snow fall.

Parkers Prairie Community Ambulance Report

Michael Lage gave the report from the Parkers Prairie Community Ambulance. The entire report is on file with the clerk. The 2024 assessment from the Parkers Prairie Community Ambulance was also presented to the board. The assessment is \$8,800.00. Jason Moller made a motion to pay the assessment to Parkers Prairie Community Ambulance. Amanda Dobratz seconded the motion. All voted in favor of the motion. The motion was approved.

Old Business

Township Election Filing

The clerk reminded us of the dates of filing for township office ends on January 16, 2024. 1 supervisor position for a 3-year term and the clerk position for a 2-year term are up for election.

Eastern Township Board of Review

The Board of Review will be held on Wednesday, April 17, 2024, 1 pm at the Town Hall.

New Business

2024 Presidential Nomination Election Judge Training

The clerk shared the dates and times for election judge training sessions. They will be held at 3 different times on Tuesday February 13th at Thumper Pond in Ottertail and Friday, February 23rd at MN State Community College in Fergus Falls.

The dates for the testing of the election equipment will be Friday, February 16th and Tuesday, February 20th 9 am at the Government Center in Fergus Falls.

There being no other business brought forward to the board, Jason Moller made motion to adjourn the meeting. No second is needed. The January 2024 Board meeting of Eastern township was adjourned at 7:30 pm.

Respectfully submitted,

Eastern Township Chairman

Sue Ellwanger Clerk

Michael Lage, Board Chairman