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**Eastern Township Board Meeting  
April 8, 2024  
Meeting Minutes**

The Eastern Board of Supervisors held their monthly meeting on Monday, April 8, 2024. Those present were Supervisors Michael Lage, Jason Moller, Amanda Dobratz, Clerk Sue Ellwanger and Treasurer Dana Guse. Tim Bowman of Bowman Grading and Gravel and Alan Nelson were also in attendance.

Board Chairman, Michael Lage called the meeting to order at 7 pm. The Pledge of Allegiance was recited.

Jason Moller made a motion to approve the agenda with flexibility. Amanda Dobratz seconded the motion. All voted in favor of the motion. The motion was approved.

Clerk Sue Ellwanger read the minutes from the March 2024 Board Meeting. Jason Moller made a motion to approve the minutes, with correction. Amanda Dobratz seconded the motion. All voted in favor of the motion. The motion was approved.

Treasurer Dana Guse gave the financial report.

The checking account balance on March 31, 2024: \$ 228,583.91. The CD's had a balance of \$152,257.87. On March 31, 2024, the township balance in the bank was \$380,841.78. Amanda Dobratz made a motion to accept the treasurers' report as presented. Jason Moller seconded the motion. All voted in favor of the motion. The motion was approved.

The Treasurer submitted the claims to the Secretary of State for the March Presidential Nominating Primary.

Treasurer Dana Guse brought forward about transferring some money from the checking account to a short-term CD. The interest rate of the 11-month CD is at 5.01%. The township's existing short-term CD is also coming due in June, Dana recommending closing that CD on its maturity date and combining it with the money from the checking account.

Jason Moller made a motion to close CD #XXXXXX2679 after it meets its maturity date in June 2024 and to use the funds from that CD and an additional \$75,000 from Eastern Township's checking account #XXXXXX0006 to open a new 11-month CD at Midwest Bank with authorized signatures for this account being Michael Lage, Jason Moller, Susan Ellwanger, and Dana Guse. Amanda Dobratz seconded the motion. All voted in favor. The motion was approved.

Amanda Dobratz made a motion to pay the bills. Jason Moller seconded the motion. All voted in favor of the motion. The motion was approved.

<b>March 2024 Deposits</b>				
Date	Receipt #	Remitter	Description	Amount
3/2/2024	135760	Midwest Bank	Interest - CD#2652	\$ 601.27
3/31/2024	135759	Midwest Bank	Interest - Checking Account	\$ 79.02
				\$ 680.29
<b>April 2024 Claims</b>				
Check_Date	Check #	Vendor_Name	Description	Check_Total
4/8/2024	6736	Payroll Period Ending 04/08/2024	March Township Election Payroll	\$ 70.00
4/8/2024	6737	Payroll Period Ending 04/08/2024	March Township Election Payroll	\$ 70.00
4/8/2024	6738	Payroll Period Ending 04/08/2024	March Township Election Payroll	\$ 70.00
4/8/2024	6739	Payroll Period Ending 04/08/2024	April Payroll	\$ 243.23
4/8/2024	6740	Payroll Period Ending 04/08/2024	April Payroll	\$ 523.88
4/8/2024	6741	Payroll Period Ending 04/08/2024	April Payroll	\$ 430.33
4/8/2024	6742	Payroll Period Ending 04/08/2024	April Payroll	\$ 617.43
4/8/2024	6743	Payroll Period Ending 04/08/2024	April Payroll	\$ 243.23
4/8/2024	6744	PERA	Monthly Contribution	\$ 220.00
4/8/2024	6745	USPS	Rent Post Office Box	\$ 72.00
4/8/2024	6746	Otter Tail County Auditor-Treasure	Solid Waste Fee	\$ 16.00
4/8/2024	6747	Bowman's Grading & Graveling	Snow Plowing	\$ 1,160.00
4/8/2024	6748	Michael Lage	Mileage	\$ 98.94
4/8/2024	6749	Jason Moller	Mileage	\$ 16.63
4/8/2024	6750	Susan Ellwanger	Mileage	\$ 175.63
4/8/2024	6751	Amanda Dobratz	Mileage	\$ 8.71
4/8/2024	6752	Dana Guse	Mileage, Office Supplies, printer in	\$ 220.52
4/8/2024	6753	Someplace Safe	Township Donation	\$ 500.00
4/8/2024	6754	Prairie Food Shelf	Township Donation	\$ 500.00
4/8/2024	6755	Otter Tail Co Historical Society	Township Donation	\$ 500.00
4/8/2024	6756	East Otter Tail Ag Society	Township Donation	\$ 500.00
4/8/2024	6757	History Museum of E Otter Tail Cty	Township Donation	\$ 500.00
4/8/2024	6758	Pro Ag Coop - Henning Fuel	LP Tank Rental	\$ 80.53
4/8/2024	6759	Parkers Prairie Independent	Legal Notices	\$ 330.00
4/8/2024	6760	Otter Tail Power Company	Electricity	\$ 28.97
4/8/2024	6761	Arvig	Internet	\$ 92.17

### **Parkers Prairie Community Ambulance Report**

Michael Lage gave the report from the Parkers Prairie Community Ambulance. The entire report is on file with the clerk.

### **Road Maintenance**

Tim Bowman from Bowman G & G gave the monthly road maintenance report. 2 rounds of snow removal the township roads. Tim also presented the board with an updated schedule of fees. He has not heard from Alden Just about the availability of calcium chloride. Mike Lage checked with the company from Sebeka, and they apply calcium magnesium.

## **Old Business**

### **Board of Equalization**

This meeting will be held on Wednesday, April 17<sup>th</sup> at 1 pm at the Town Hall.

### **Spring Road Inspection**

The supervisors set April 16<sup>th</sup> at 4:30 pm for the Spring Road Inspection. They will meet at the Town Hall.

### **Outhouse Update**

Mike Lage has not heard back from Leon Wunderlich if they are interested in updating the outhouses. It was suggested to check with Ryan Truax to see if he would be interested.

### **Beaver Dams**

There are 2 beaver dams that will be looked at during the road inspection. The property owners have given permission to remove them.

## **New Business**

### **Snowmobile Trail**

There is a requirement to include the parcel number of the property that the snowmobile trail passes through. Jason Moller made a motion for the chairman to sign the document giving permission for the snowmobile trail to pass through township hall property. Amanda Dobratz seconded the motion. all voted in favor of the motion. The motion was approved.

There being no other business brought forward to the board, Jason Moller made a motion to adjourn the meeting. No second is needed. The April 2024 Board Meeting of Eastern township was adjourned at 7:45 pm.

Respectfully submitted,

Eastern Township Chairman

Sue Ellwanger Clerk

Michael Lage, Board Chairman