

**Eastern Township August Meeting  
October 12, 2025**

The meeting was called to order at 7 p.m. by Chairman Michael Lage. Present were Supervisors Michael Lage, Joey Rud and Jason Moller, Clerk Sue Ellwanger, Treasurer Dana Guse. Tim Bowman from Bowman G & G, and Darryl Eggert were also in attendance. The Pledge of Allegiance was recited.

Jason Moller made a motion to adopt the agenda with flexibility. Joey Rud seconded the motion. All voted in favor of the motion. The motion was approved.

The clerk read the minutes of the September 2025 meeting. Jason Moller made a motion to approve the minutes, with corrections. Joey Rud seconded the motion. All voted in favor of the motion. The motion was approved.

Treasurer Dana Guse gave the financial report.

The checking account balance on September 30, 2025: \$193,592.34. The CD's had a balance of \$241,375.62. On September 30, 2025, the township balance in the bank was \$414,967.96. Jason Moller made a motion to accept the treasurers' report as presented. Joey Rud seconded the motion. All voted in favor of the motion. The motion was approved.

Jason Moller made a motion to pay the bills. Joey Rud seconded the motion. All voted in favor of the motion. The motion was approved.

Check_Date	Check #	Vendor_Name	Description	Check_Total	Claim #
10/13/2025	7127	Payroll Period Ending 10/13/202	October Payroll	\$ 121.84	460
10/13/2025	7128	Payroll Period Ending 10/13/202	October Payroll	\$ 130.00	459
10/13/2025	7129	Payroll Period Ending 10/13/202	October Payroll	\$ 182.19	458
10/13/2025	7130	Payroll Period Ending 10/13/202	October Payroll	\$ 190.58	457
10/13/2025	7131	Payroll Period Ending 10/13/202	October Payroll	\$ 591.09	456
10/13/2025	7132	Payroll Period Ending 10/13/202	October Payroll	\$ 842.01	455
10/13/2025	7133	Payroll Period Ending 10/13/202	October Payroll	\$ 93.55	
10/13/2025	7134	Payroll Period Ending 10/13/202	October Payroll	\$ 166.43	454
10/13/2025	7135	PERA	Monthly Contribution	\$ 95.02	462
10/13/2025	7136	M-R Sign Co Inc	Signs and posts	\$ 108.26	461
10/13/2025	7137	Quicks NAPA Auto Parts	Lawn mower repair parts and supplies	\$ 345.38	453
10/13/2025	7138	Otter Tail Power Company	Electricity	\$ 14.78	452
10/13/2025	7139	Hvezda Excavating, Inc.	Gravel crushing (860 yds @ \$4.50)	\$ 3,870.00	451
10/13/2025	7140	Bowman's Grading & Graveling	Blading, gravel, slope 625th, town hall	\$ 11,661.43	450
10/13/2025	7141	Arvig	Internet	\$ 92.18	449
10/13/2025	7142	Steve Soderholm	Gophers (14 pocket, 6 striped)	\$ 62.00	463
				<u>\$ 18,566.74</u>	

**Prairie Community Ambulance Report**

Michael Lage gave the report from the Parkers Prairie Community Ambulance. The entire report is on file with the clerk.

**Road Maintenance**

Tim Bowman from Bowman G & G gave the monthly road maintenance report. 1 round of blading township roads, 860 yards gravel were applied to the roads on the west half. Redid the slope on 625<sup>th</sup> Ave. They dug out the dirt near the new parking area at the town hall and added recycled tar to the area. Seeded down the area.

## **Old Business**

### **Follow Up Housing/Property Issues on 625<sup>th</sup> Ave.**

Supervisor Joey Rud has been in contact with Ottertail County Solid Waste, and they are working on the problem properties.

### **Ditch Mowing**

Working on mowing the road right of ways.

### **ADA Parking Area**

Information is covered in the Road Maintenance Report.

## **New Business**

### **Township Credit Card**

After research, townships are allowed to have a credit card to be used for township purchases. Jason Moller made a motion to obtain a credit card with a limit of \$2,000.00 for Eastern Township. Joey Rud seconded the motion. All voted in favor of the motion. The motion was approved. The township treasurer will look into the best place to obtain a credit card.

### **Proposal to change township government plan to an appointed clerk and treasurer.**

The clerk presented information to change the government structure from an elected clerk and treasurer to an appointed clerk and treasurer. This would need to be on the ballot and voted by the voters at the March Annual Meeting. The board discussed the pros and cons of changing the structure.

### **Night Time Sign Inspection**

This item was tabled to the November board meeting.

### **New laptops for the Clerk and Treasurer**

The laptop for the clerk is not capable of Windows 11 and the treasurer's laptop is not working correctly. Estimates for new laptops will be brought to the November meeting.

### **MN Paid Leave**

Dana Guse, Township Treasurer, will be designated as the administrator for the MN Paid Leave. Easch elected official of Eastern Township was given the required information regarding MN Paid Leave. Jason Moller made a motion that Eastern Township will pay the monthly premium for each elected official. Joey Rud seconded the motion. All voted in favor of the motion. The motion was approved.

### **East Ottertail Township Association meeting**

This event will be held on Tuesday, October 28<sup>th</sup> at the Deer Creek Community Center,.

### **Arvig Fiber Installation**

Joey Rud made a motion to give permission for Arvig to install fiber in the road right of way. Any damage to the infrastructure will be fixed and paid for by Arvig. Jason Moller seconded the motion. All voted in favor of the motion. The motion was approved.

**Voter Account Allocation.**

Ottertail County received monies to help defray the costs of the election. Jason Moller made a motion to give Eastern Township's allocation to Ottertail County. Joey Rud seconded the motion. All voted in favor of the motion. The motion was approved.

**Contested Restitution Hearing**

Mike Lage has be called to the contested restitution hearing in the dumping on garbage in the Township Right of Way. That hearing is October 23, 2025.

There being no other business brought forward to the board, Jason Moller made a motion to adjourn the meeting. No second is needed. The October 2025 Board Meeting of Eastern Township adjourned at 8 pm.

Respectfully submitted,

Eastern Township Chairman

Sue Ellwanger Clerk